

# Sample submission cover note

Please fill out this form, sign it and include it with your securely wrapped scrap.  
(You can also fill out this form electronically and then print it.)

To  
ESG GmbH & Co. KG  
Gewerbering 29b  
76287 Rheinstetten, Germany

## Personal details

Name	<input type="text"/>
Company/Practice/Lab	<input type="text"/>
Street, number	<input type="text"/>
Postcode, city/town	<input type="text"/>
Phone	<input type="text"/>
Fax	<input type="text"/>
E-mail	<input type="text"/>

Are you eligible for VAT deduction?

- No (private)  
 Yes (business)

If yes: Tax number/VAT

## Contact

How would you like to be informed of the value we determined for your goods?

- By post       By e-mail

## Scrap details

Type and amount(s) of material(s) available for purchase

## Remarks

## Confirmation of ownership:

I hereby declare, on oath, that the materials offered to ESG for purchase are my absolute property, were not obtained through a criminal act, have neither been assigned nor transferred to another party and do not contain any harmful substances. Further, I hereby declare that I have full legal capacity to contract.

\_\_\_\_\_  
Place, date

\_\_\_\_\_  
Signature